

Springfield Lake Shore Improvement Association
Quarterly Board Meeting
November 18, 2020
Virtual Meeting

Vice-President Aiello called the meeting to order at 6:00 pm with the Pledge of Allegiance

1. Roll Call

Board members present: John Aiello, Becky Hendricks, Lisa Wentworth, Jim Corrigan, Kathleen Sorensen, Mary Pat Cavanagh, Markus Veile, Peter Murphy, Dawn Keiser, Don O'Neal, Cynthia Lamar, Valerie Nester, Dee Kirby, Teri Holland, Larry Michaud, David Mohme and Terry Moody.

Board members excused: Patricia Wheat

Board members absent: Micah King Vicki McGuar, Carol Schempp, Adam Pallai

2. Treasurer's Report-Lisa Wentworth:

Treasurer Wentworth's financials were sent out with the agenda prior to this meeting. See attached listings of income and expenses to date. Lisa stated that the expenses of the bench that was donated to the Eagle Scout Project by Will Curry honoring the late Frank and Cinda Edwards went over by \$95.00 than what was voted on in the June meeting. The extra cost was associated with the purchase of an 8 foot instead of a 6 foot bench and the costly shipping of it. Lisa also stated that the cost of the directory was approved at the June meeting and was sent out a few weeks ago. Motion was made by Dee Kirby and Lisa Wentworth to approve the additional cost of 95.00 for the bench and all present approved. Motion to approve the treasurer's report made by Peter Murphy and 2nd by Kathleen Sorensen and all present approved.

3. Secretary's Report-Dee Kirby:

Minutes of the June quarterly meeting were emailed prior to this board meeting. No corrections were made and Teri Holland motioned to approve with Becky Hendricks seconded and all present approving.

The Audit Committee has completed the 2019 SLSIA Audit and Terry Moody gave a report that the committee believes that the 2019 books and records present accurately the financial situation of the SLSIA. The 2020 audit will be started in January, 2021. Reviewed bank statements and register of the Money Market Account. Review of all 2019 bank reconciliations were made and traced all items to bank statements and check register. Reviewed outstanding items to verify that they cleared. Year end checking account balance verified and reconciled.

Review of 2019 check register. Traced all items to bank statements and bank reconciliation. Review of 2019 bank statements. Traced all items to check register. Will physically count petty cash at the next meeting. Motion to approve the audit made by Becky Hendricks and seconded by Peter Murphy and all present approved.

4. Committee Reports and Updates:

Membership Committee: Becky Hendricks

The membership of the SLSIA is currently at three hundred and eighty-two and that number is up from 362 members in 2019. There have been 28 paid memberships already for 2021. John and Becky thought that the mailers helped increase membership for this year and recommended that reminders should be sent out every year.

There has to be a 30 day notice for the annual meeting which is set for January 20th of 2021. It was decided that this Annual Meeting should be a virtual meeting due to the COVID mitigation restrictions of groups meeting verses having it at the Firefighter's Club as scheduled. It was also mentioned that people who were living in Florida and other states during the winter could now have a means to attend the meeting. Based on this conversation, it was decided that there should be a postcard sent out separately with notice of the meeting and directions for how to access the virtual Annual Meeting. Another envelope would be mailed to each member with a summary page of the Bylaws proposed changes, a membership application and the meeting agenda.

Communications & Marketing Committee: Markus Veile:

Markus was thanked by John and the Board recognizing his time and talent updating and composing the newsletter, website and Facebook pages. It was discussed that perhaps the newsletter should only be sent out to paid members starting sometime in 2021 after most membership fees have been paid.

Markus suggested that the Password for the website be changed going forward in late February or March 2021. The membership fee is only \$25 and currently there is no incentive to pay.

Bylaws Committee Cynthia Lamar:

Cynthia has reviewed the current bylaws and composed motions to amend the Bylaws of the SLSIA and presented a summary of each motion. According to Article XI of the Bylaws, the Board of Directors may submit Bylaw changes to the Members at least thirty days in advance of the Annual Meeting. To take effect, the amendments must be approved by at least two-thirds of the members in good standing present at the Annual Meeting. Vice President, John Aiello stated despite the changes that Covid has made, the Bylaws state that there has to be an annual meeting in January. Each motion was reviewed and voted on.

See attached listing for specific details:

Motion 1. To allow postponement of the Annual Meeting in case of emergency, a new paragraph 5 is proposed to be added to Article V. This was motioned to be approved by Peter Murphy and seconded by Kathleen Sorensen with unanimous vote by the present board body for approval.

Motion 2. To allow removal of a Director due to an outstanding violation, fine or judgement on their lease, a new paragraph 13 is proposed to be added to Article VI Board of Directors. This was motioned to be approved by Peter Murphy and seconded by Lisa Wentworth with unanimous vote by the present board body for approval.

Motion 3. To require Officers and Directors, to provide any Association documentation to the Secretary or President upon expiration of their term, or removal or resignation, a new paragraph 14 is proposed to be added to Article VI. Board of Directors. This was motioned to be approved by Peter Murphy and seconded by Dee Kirby with unanimous vote by the present board body for approval.

Motion 4. To specify limitation of liability, indemnity, and insurance authorization for the Association and its Officers and Directors, a new Article XI is proposed to be added to the Bylaws. If added, subsequent articles will be renumbered. This was motioned to be approved by Peter Murphy and seconded by Kathleen Sorenson with unanimous vote by the present board body for approval.

Motion 5 – To specify that written notifications required under the Bylaws may be provided by electronic means (email), Article XII is proposed to be amended. This was motioned to be approved by Peter Murphy and seconded by Lisa Wentworth with unanimous vote by the present board body for approval.

It was felt by the Board that the most significant of these motions was the liability one. Lisa Wentworth had been in touch with SLSIA's insurance agent and Steve Scott. They both recommended that such a provision be added to the Bylaws. Cynthia reviewed language Steve shared, Illinois nonprofit law, and other organizations' bylaws to prepare the amendment.

Social Events Committee:

Obviously with the Covid Pandemic, there have been no social events and everyone is hoping that by mid-summer, we can safely plan for social events in 2021.

Directory: John Aiello

John announced his thanks and appreciation to Jim, Dee, Kathleen and Becky as well as others who helped him review the Directory prior to having it printed. Our usual printer Capital Blue Print sat on the project so Lisa took it to Solutions and with 2 additional weeks and lower costs, the Directory was printed and sent out. Next Directory is due out in 2022. John received two emails and one call regarding the directory regarding errors that were made but these errors were accounted for these members' applications were received after the directory was sent into printer. Coe equipment wants to be listed as a sponsor and this was sent in with their membership application.

Lake Council Report: Adam Pallai

Adam was not present for virtual meeting tonight and his report is being deferred until the next meeting.

Kent Kaiser is working on Lake Club Schedule and Larry Michaud made the motion to fund up to \$800 for funding the printing costs of the Lake Club Schedule and it was seconded by Valerie Nester with the unanimous vote by the present board body for approval. The Schedule may be out earlier in 2021 than usual. Lisa stated that the cost could be cheaper than the \$800 estimated based on a quote from Solutions Printing.

CWLP Liaison:

John stated that Mike Monseur resigned from the Board and Kim Curry needs someone to be associated from the Board to assist her regarding the transfer of communication. Kathleen Sorenson accepted as a Board member to be that associate. In this position, Kathleen will assist Kim Curry with taking pertinent information from the City Hall Meetings to the SLSIA Board Meetings for informational purposes. In the event that Kim cannot attend a City Hall Meeting, Kathleen will be asked to attend.

Scholarship Committee: Jim Corrigan

Jim stated he had already received a call back in June from a young high school student requesting a 2021 application. He feels he is ready for the 2021 scholarship committee work to be done. He has set up a Cloud account and various folders to help assist and store protocols, letters, and forms. He stated that in 2019 there were three people who volunteered to read the applications and articles and give their opinions for selection of scholarship recipients. In 2020 there were five to seven people who volunteered to help with this selection.

Lisa stated that she contacted the Marina and Scott said that he still planned to sponsor a scholarship for 2021.

Nomination Committee:

Volunteers for this committee are: Becky Hendricks, David Mohme, Cynthia Lamar and Dawn Kaiser.

The following board members are up for a three year renewal term: Micah King, Cynthia Lamar, Teri Holland, Vicki McGuar, Dawn Kaiser, Peter Murphy, Pat Wheat, Larry Michaud, Terry Moody and Don O'Neal. Present and accepting of this new term were, Cynthia Lamar, Teri Holland, Dawn Kaiser, Peter Murphy and Larry Michaud. Don O'Neal stated he would not renew his term. Cynthia stated that the Bylaws allow the Board to determine the number of people serving on the Board, to be between 10-25. John said that traditionally interest in serving determines the number each year.

John said that if anyone had recommendations for people to be on the Board to let Becky know.

5. New Business: John Aiello

Discussion held regarding what venue would be the best to conduct Annual Meeting in. It's in the Bylaws that there has to be an annual meeting. Markus said that using the Go To Meeting App can accommodate up to 150 people. The options discussed was using Zoom, Web Ex and Go To Meeting. These are usually a paid service. Markus stated that Go To Meeting is approximately \$15.00 / month and we could use it in January for the Board Meeting and see how works and decide if we need to keep it or not. It was decided that it would be best to have a virtual Annual Meeting but there was concern voiced about how best to include 100 people to voice concerns and participate in a virtual meeting. John stated that the ramifications if we don't have our Annual Board Meeting is that we would be out of compliance with the Bylaws and the State Law per Cynthia. It takes the Annual Meeting to approve the Bylaws. Lisa stated that a format and vendor has to be selected soon so information could be listed on postcard and mailed out 30 days prior to January 20th meeting. Markus is to look more into Go To Meeting for this Annual Board Meeting.

John brought up the need to acquire one central document storage where all SLSIA past and present documents could be stored and accessed by the executive board members. Jim Corrigan said that he has a cloud drive and one can be made private by permission. Ideas are welcome as to what venue to use. Some venues made it more difficult as to how the documents can be saved from email vs regular file documents. King Tech has our SLSIA business for our website but there was concern voiced that if we would use a private business for our cloud storage and there were future terminations, getting the documentation from the Cloud may be difficult. Jim stated that Google had the ability to store a large capacity.

John brought up the need for a procedure manual to be composed so information could be passed along when new members were elected to committees, etc. Dee volunteered to help John with this endeavor so each committee could have their own protocols but perhaps using the same format.

John once again reminded the group that SLSIA needs a president and to think of someone that maybe interested in the position as well as other members to recruit for the general board.

Valerie brought up the need for the Board to approve the donations and the monetary amounts to be given to the five surrounding lake associated entities and announced at the Annual Meeting. These five entities are: The Henson Robinson Zoo, Lincoln Memorial Gardens, SUSART, Fishing With No Boundaries and the Power Squadron. The motion to approve that each of these entities receive \$500 for a total of \$2500 was made by Dee Kirby and seconded by Peter Murphy with unanimous vote to approve by the participating board members. Markus Veile voiced his wish to be abstained and documented that he did not vote due to his conflict of interest and his role in the Power Squadron. Lisa will send out the checks to these five entities prior to the Annual Meeting. An invitation will also be sent to these entities to participate on the Virtual Annual Board Meeting to tell about their organization.

Lisa brought up the need to approve funding for the annual scholarships. A motion to approve that a total of \$3000 be given which includes the \$1000 from the Springfield Marina was made by Lisa Wentworth and seconded by Dee Kirby with unanimous vote to approve by the participating board members. This total of how monies will be distributed to the winning recipients will up to the Scholarship Committee's discretion. If there are 3 worthy applicants then each of them may receive \$1000 each and if only two are chosen, then each will receive \$1500 each.

In summary it was decided that a postcard will be mailed separately with notice of the Annual Meeting and directions for how to access the virtual site. Another separate envelope would be mailed to each member with a summary page of the Bylaws proposed changes, a membership application and the meeting agenda.

6. Adjournment

The meeting was adjourned at 7:50 with a motion by Peter Murphy and seconded by Dee Kirby with unanimous vote by the present board body for approval

Respectfully submitted,

Dee Kirby

Dee Kirby

**2021 Annual Board Meeting
Wednesday, January 20th, 2021**

**This meeting will be held as a Virtual Meeting
Look for more information coming in January on a postcard
regarding how to log on to this virtual meeting.**